



Electronic Fingerprinting Procedures

Hours

- Secure Check Columbus is open from 9:00 am – 5:00 pm daily – No appointment necessary during these hours
- Secure Check Akron is open for fingerprinting during the following hours:

Monday: 1:30 – 3:30 pm

Tuesday – Thursday: 9:30 – 11:30am; 1:30 – 3:30pm

Friday: 9:30 – 11:30am

No appointment necessary during these hours

- If you can not make it during business hours please call for an appointment
- Columbus office phone number – (614)252-7300
- Akron office phone number – (330)253-7410

Process

- Electronic fingerprinting takes about 5 minutes to complete
- Bring Driver's License or State ID

Results

- Results are received from BCI in 24-48 hours if you have No Record
- If you have a Record results are mailed to Secure Check in 3-5 days
- Secure Check will forward results on your behalf to the appropriate agency

Cost

- \$35.00 payable in cash or check